

**YA COMMITTEE ON TRUSTEES
2017/2018 WORKPLAN**

ACTION ITEM (* - item from Strategic Plan)	TIMEFRAME	RESPONSIBILITY	STATUS
TRUSTEE ORIENTATION			
Identify topics to be included at Board meetings	September	COT	
TRUSTEE ENGAGEMENT*			
Identify engagement issues	September	COT	
Discuss expectations for meeting attendance	September	COT	
Develop action plan to rectify	September	COT	
Implement plan	TBD	TBD	
Conduct exit interviews with departing Trustees	June	Eleanor/Belinda	
Discuss plan for Advisory and/or Emeritus Boards	September	COT	
Develop Advisory Board charter	October	TBD	
Launch Boards	TBD		
IMPROVE DIVERSITY*			
Identify key attributes comprising diversity	TBD	COT/Full Board	
Update matrix to reflect these attributes	TBD	TBD	
Complete matrix for all Trustees	TBD	TBD	
Assess needs	TBD	TBD	
TRUSTEE RECRUITMENT			
Identify potential candidates	On-going	COT/Full Board	
Recruit candidates	December-May	TBD	
Develop slate and present to Board	June	COT	
LEADERSHIP/SUCCESSION PLANNING*			
Assess future leadership needs	December	COT	
Identify trustees interested in leadership role	January-March	COT	
Identify development needs to facilitate succession	April	COT	
BOARD EVALUATION*			
Present action plan from 2017 survey to Board	September	Amy	Complete
Distribute survey comments to committees for action	September	TBD	
Implement 2017 survey recommendations	TBD	TBD	
Determine scope of 2018 evaluation	January	COT	
Design 2018 survey	February-April	TBD	
Administer 2018 survey	May	TBD	
Report to Board	June	TBD	
MAINTAIN ON-LINE PORTAL			
Review existing content/identify updates needed	September	TBD	
Update	October-November	TBD	